



AFE 4th INTERNATIONAL CONGRESS
2009 Fire Ecology & Management
Fire as a Global Process

30 November - 4 December • Savannah, Georgia, USA

Poster Presentation Guidelines:

- Time and Location:
 - Posters should be put up between 8:00 AM and 2:00 PM on 1 December and removed by 3 December.
 - Poster authors should check in with the Registration desk to receive their location ID number and mounting materials.
 - Posters not removed by 12:00 PM December 3 will be discarded.

- Dimensions and Materials: (each poster presentation author will be assigned to a board area.)
 - Presentation board areas will be indicated by poster ID number in the upper right or lower left-hand corner. Authors are responsible for mounting their own posters.
 - Poster orientation is “landscape”
 - Poster board dimensions - 106.67 centimeter (42 inches) wide and 86.36 centimeter (34 inches) high
 - Please provide a minimum 2.54 centimeter (1 inch) margin all around for mounting purposes.
 - Authors are responsible for the production and dissemination of additional presentation materials such as flyers.
 - Materials should be confined to the allotted space.
 - Materials such as fliers, abstract prints, downsized poster prints, etc. should be placed in a clearly labeled holder such as a folder and pinned under the poster.
 - Additional pins can be request however other materials are the responsibility of the presenter.

Tips:

Posters are visual presentations of research. Although multiple media forms are important in a poster session a poster should be a self-explanatory document. Because of limited space posters should focus on a single message while using figures such as graphics and photos to illustrate the information. Text should be clear and concise.

- Design and layout:
 - A light background with dark letters is easier to read on a poster than a dark background with light letters.
 - Avoid cluttering. Leave some space between text, tables, diagrams and figures and guide the flow of information.
 - Use organizational and textual cues to guide or transition into the next figure, concept, or section of the poster.
 - Make your presentation symmetrical in order to balance the focus and avoid distraction.

Personal Media – as the presenter of an oral or poster abstract presentation your appearance and manner are important. As the orator of the research presentation you should be able to properly explain all aspects of the research. Due to limited time allotted per poster any verbal communication should be clear and concise.

- Personal appearance:
 - Dress appropriately for the event
 - Professional clothing such as business casual-
 - A first impression is made as soon as a potential reader looks at the presenter. Your appearance can be just as deterring as a poorly appearing poster.
- Verbal communication:
 - Have peers think of questions and practice answering them.
 - Practice a presentation of the poster as if it were going to be presented as an oral presentation.
 - Know your study and be enthusiastic.

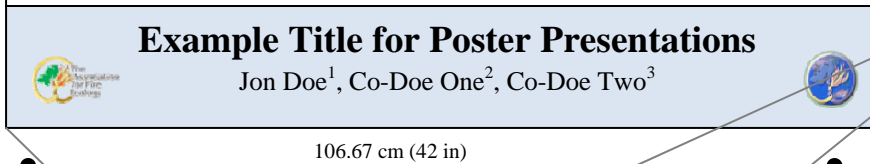
Individual panels can be connected using titles such as

- 1) Abstract,
- 2) Introduction,
- 3) Methodology,
- 4) Results/Initial Findings,
- 5) Discussion/Expected Benefits,
- 6) Acknowledgements, ...

The formatting arrangement should have a distinct/obvious flow.

Symmetry and flow are as important as the material itself. If the arrangement or consistency of visual elements is distracting the poster is no longer an effective communication media. Be aware of distance viewing and perception.

Long panel at top-center for title/author banner, associated logos.



Example Title for Poster Presentations
Jon Doe¹, Co-Doe One², Co-Doe Two³

106.67 cm (42 in)

Methodology:

- Concisely describes the
 - o experimental design, and
 - o field/laboratory methodology used or proposed to reach objectives

Results/Preliminary Findings:

- Focus results on key findings/concepts
 - o expressing significances
 - o focus on those which address the objectives of the study

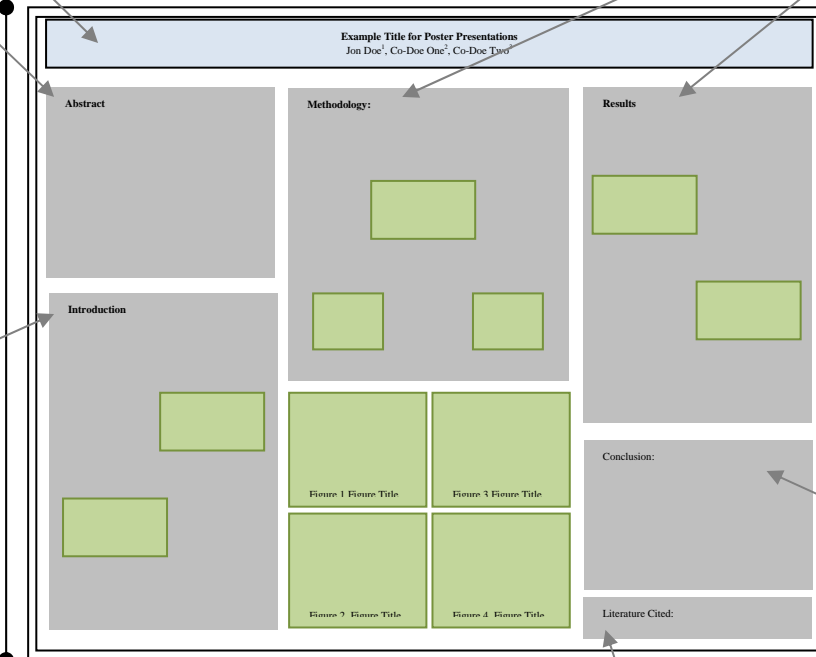
Abstract:

- This should be the abstract body which was submitted for review.
- An alternative to this section is having handouts of the submitted abstract available.

Introduction:

- Introduces the reader to the study or concept being summarized.
- Clearly and concisely states objectives.

86.36 cm (34 in)



Example Title for Poster Presentations
Jon Doe¹, Co-Doe One², Co-Doe Two³

Abstract

Methodology:

Results

Introduction

Figure 1 Figure Title

Figure 2 Figure Title

Figure 3 Figure Title

Figure 4 Figure Title

Conclusion:

Literature Cited:

Figures:

- Figures should stand alone.
 - o headings should be concise but descriptive
 - o graph axis should be labeled
 - o keep figures clear and quickly communicate a message
 - o reduce cluttering within and among figures and graphics

Conclusions:

- Discussion of the
 - o Results in relation to objectives
 - o Impacts or considerations due to results

Notes:

- 1) The title and visual display will draw interest or it will distract viewers.
- 2) Keep the poster simple avoid complexities unless necessary.
- 3) You know your studies;-make sure the poster and other communications reflect this.
- 4) Have colleagues review your poster and any supporting documentation in advance of the presentation

Citations, acknowledgements, ... :

- There are options for displaying citations and acknowledgements.
 - o if necessary use additional media sources for distribution of sources
 - o this area could also be used for contact information